

**To:** Honorable Mayor Price and Members of the City Council

**cc:** Denis Fitzgibbons, City Attorney  
City Manager's Executive Management Team

**From:** Gregory E. Rose, City Manager

**Date:** July 14, 2016

**RE:** City Manager Report

## **GENERAL INFORMATION**

**City Recruitments:** Please click on the following link:  
<https://www.governmentjobs.com/careers/cityofmaricopaaz> .

### **Economic Development**

- **Economic Development Strategic Plan Request for Proposals (RFP)**  
**Pre-Bid Conference:** Economic Development Department staff hosted a Pre-Bid Conference on Tuesday, July 12, for the Economic Development Strategic Plan Request for Proposals. The Pre-Bid Conference was held to give interested parties the opportunity to ask questions directly of staff prior to submitting a response. The purpose of the RFP is to develop a strategic plan that will guide the strategies, goals, and direction of the department for the next five years. The deadline to submit questions regarding the RFP is Wednesday, July 20, and responses to the RFP are due by Thursday, July 28, 2016, by 5 p.m. For more information on the Request for Proposals, click [here](#).
- **GPEC Certified Ambassador Event:** Economic Development Director Denyse Airheart is now a certified GPEC Ambassador. GPEC Ambassadors help communicate, educate, and inform stakeholders, policy makers, citizens, and media about key regional economic development issues. The objectives are to raise awareness to improve the business climate and competitiveness, support implementation of strategic programs, champion job recovery, and host prospects and site selectors.
- **New Businesses:** Since last week the City received three new business license applications. Alex & Claudia's Cleaning Services and Claudia Hayden are home based businesses. Indigenous Products is a commercial business.

### **Public Works** **Engineering**

- Projects under review include remodeling plans for three modular buildings belonging to Community of Hope Church, the San Travasa Final Plat, and improvement plans and preliminary plat for Desert Passage Parcel 8.

### **Street Maintenance**

- Repaired a green lamp that had burned out on the traffic signal at the intersection of Smith-Enke and Porter Roads.
- Contacted Casa Grande to assist with a power outage affecting the traffic signals at the intersection of Honeycutt Road and Glennwilde Drive.
- Repaired stop signs on Homestead Drive and Loma Road.
- Set out message boards for two soldiers returning home and for one soldier leaving.

### **Development Services**

#### **Planning**

- **Proposition 415 - Planning Maricopa:** The City is hosting two informational events for residents on Thursday, July 28, in an effort to help bring awareness to Proposition 415 on the November 8 General Election Ballot. The two events are scheduled for one half-hour each beginning at 11 a.m. and 6:30 p.m. in the City Hall Council Chambers. City staff will present a brief overview of the General Plan update entitled Planning Maricopa and explain FAQ's of Proposition 415, where to find additional information, and respond to questions from the public. If you would like additional information or have questions, please contact Dana Burkhardt, [dana.burkhardt@maricopa-az.gov](mailto:dana.burkhardt@maricopa-az.gov).

#### **Transportation/Transit**

- On July 12, a COMET bus stop sign for the Route Deviation Service (fixed route) was installed at Legacy School. Bus service to this location will help ease the traffic congestion as school lets out each day and is a convenient stop for the COMET bus, which also stops at Central Arizona College.
- On July 11, staff met with the City of Casa Grande's public works director, planning director, and traffic engineer to discuss alternatives for the Val Vista and Anderson Parkway Planning Corridors. Casa Grande expressed interest in being involved in the stakeholder outreach due to the proximity of these corridors to the Casa Grande Municipal Planning Area and their desire for collaborative regional transportation planning.
- COMET has experienced its best ridership ever in recent weeks, with 374 trips provided the week of June 27 to July 1 and 287 trips provided in four service days last week. The Special Summer Shuttle is experiencing strong ridership, while the Route Deviation Service continues to steadily climb at a reasonable pace.
- COMET ridership for the week ending July 8 (four days of service):
  - Overall ridership: 268 passengers, 287 trips
  - Local and Regional Demand Response: 24 passengers, 38 trips
  - Limited Local Demand Response, Tuesday and Thursday: 12 passengers, 17 trips
  - Limited Route Deviation Service (fixed-route): 26 passengers, 26 trips

- Special Summer Shuttle: 206 passengers, 206 trips

## **Community Services**

### **Recreation, Fitness, Aquatics, and Programs**

- Total Number of members: 6,463; 1 Adult: 343; 2 Adults: 357; Youth/Student: 243; Senior: 116; Senior Couple: 137; CS Punch: 423; Family: 3,211; Silver Sneakers: 739; Ak-Chin: 539; Employee Memberships: 231, Aquatic: 116.
- Total distance traveled on cardio equipment: over 19,658 miles last month.
- Total hours spent on cardio equipment: 4,966 over last week.
- Total number of cardio equipment workouts: over 10,800 last month.
- Over 3,000 weight room and track workouts last week.
- Tours given and leads generated: 18.
- Personal training revenue: \$198.
- Child Watch was busy last week with 499 children.
- The Maricopa Marlins Recreation Swim team hosted Ahwatukee for a swim meet last Saturday at Copper Sky.
- Session 4 of swimming lessons started on July 11 with 98 students.
- Summer Basketball and Girls Volleyball are underway. There are currently 493 children enrolled to play.
- Last week of Summer Day Camp Swim Days ends on Friday, July 15.
- Maricopa Public Library is hosting an end of summer pool party, July 19, from 5-8 p.m. There have been over 500 kids who finished the Summer Reading Program so far!

### **Parks**

#### **Copper Sky**

- Little League Tournament assistance
- Ball Field maintenance
- Mowing 4 times per week

#### **Pacana Park**

- Little League Tournament assistance
- Irrigation maintenance
- Tree pruning

### **Library**

- **Collection:** 35 items added; the collection is now at 47,235 items;  
**Membership:** 50 new library cards issued; membership is now 44,423;  
**Circulation:** 6,849 items were checked out; **Computer Use:** 301 hours;  
**Program Attendance:** 423.
- **Break in Children's Programming: July 18-29**  
To help prepare for fall programming, the library will not host the following regular events: Preschool Storytime, Lapsit, Movers & Shakers, Li'l Explorers, and Family Storytime. These programs will resume in August.

### **Library Programs**

- **Friday, July 15**, 10 a.m. Video Game Club. Video Game Club is for teens to show off their skills when it comes to Rock Band, the Oculus Rift, and other electronic games.
- **Saturday, July 16**, 2 p.m. Teen Gamers' Guild. Come play or watch strategy games.
- **Tuesday, July 19**, 1:30 p.m. Friends of the Library host a coffee meeting for a time of open discussion and refreshments. All are welcome to attend.
- **Tuesday, July 19**, 3:30 p.m. Tale Waggers. Come read to PJ the Dog. For struggling readers and animal lovers.
- **Wednesday, July 20**, 9 and 11:30 a.m. Fun Van. Online registration is required. Kids play and learn while parents and caregivers meet to discuss parenting skills.

### **Special Events & Marketing**

Great American 4<sup>th</sup>

Post event survey was sent to vendors and a post event review was held with Copper Sky staff. Suggestions will be noted for the planning phases of next year.

### **Police Department**

- **NICS:** July 12, Chief Steve Stahl participated in the National Instant Criminal Background Check System (NICS) Task Force meeting held by the Arizona Criminal Justice Commission (ACJC). The meeting was held at the University of Phoenix campus in Tempe. The task force is designed to allow stakeholders to have an open forum to discuss law enforcement issues statewide related to criminal history and mental health reporting. The meeting also allowed for a discussion on standardized arrest warrants, mental health indicators to law enforcement, and legislative update.
- **AACOP:** July 13, Chief Stahl attended the Arizona Association of Chiefs of Police (AACOP) 36<sup>th</sup> Annual Law Enforcement Pow Wow. The Pow Wow was a three day event held in Flagstaff and allowed participants to represent their respective law enforcement agencies, discuss items pertinent to law enforcement operations in Arizona, and learn about trends across the nation.

### **Fire Department**

#### **Community Outreach, Public Safety Events, and Announcements**

- **Medics on Bikes:** New bicycles donated to the Fire Department provided a mechanism for medics participating in the Great American 4<sup>th</sup> event at Copper Sky to have more flexibility in negotiating their way through the crowd and to patrol and provide emergency medical attention to patrons if needed. Watch for these at future City events at Copper Sky.
- **Training:** L571 attended Hazardous Materials training at the Tempe Fire Department. The Maricopa County Sheriff's Office and Tempe Police Department presented their bomb disposal robots. They demonstrated

- applications for reconnaissance during hazardous material situations. See photo attached.
- **Fire Safety Information:** Ladder 571 and crew visited the students and staff at Children's Learning Adventure to give them fire safety information and to show them some fire apparatus.
  - **Monsoons and Flash Floods:** Flash flooding is one of the most significant threats we face during monsoon season in Maricopa. Be careful on the roads and remember: turn around, don't drown! There is a change from the traditional sand locations at fire stations. This year we have two piles of sand available for residents in the city. One is on the east side of town at the end of West Bowlin Road near Hartman Road (by station 572) and the other is on the west side of town on West Garvey Avenue near Wilson Road. If significant rain is expected, there will be bags placed at the site available for residents to fill. Residents are free to fill their own bags anytime.



### Emergency Services

For this reporting period, Maricopa Fire Department responded to a total of 92 requests for emergency assistance, with 74 (80 percent) being medical in nature.

- **Ambulance Transports:** As a result of calls for medical assistance this week, 44 patients were transported by ambulance to surrounding hospitals for further evaluation and treatment.
- **Structure Fire:** MFD was dispatched to a report of a fire behind the Great Wall Chinese restaurant. Upon arrival the crews found the remains of a cardboard fire that had been extinguished by the business owner. There was no extension to the structure and no emergency found.
- **Grass Fire:** L571 extinguished a small grass fire on the outskirts of the City, near Casa Blanca Road.



- **Vehicle Fire:** A tow truck driver pulled into Station 571 stating that the vehicle he was transporting was smoking. Upon investigation, the crew and tow truck driver determined it was the battery smoking. The battery was disconnected without further incident.
- **Gas Leak:** E575 was called to a scene for natural gas leak. Upon arrival the crew found the homeowner who stated she heard a pop and smelled gas/propane in the back yard. The homeowner evacuated the house and called 911. Upon investigation, the crews found two large cylinders tied to one regulator that had failed. The tanks were shut down, gas service to the house was turned off, and Southwest Gas was notified of the situation. On that same date, the City of Maricopa Community Emergency Response Team (CERT) arrived at Station 571 to provide rehabilitation training to the crews. Finding a vacant fire station, CERT set up their rehab equipment anyhow. The crew arrived shortly afterward, after having worked in full gear at an emergency incident involving large propane tanks that had released their content. This was perfect timing to provide much needed rehab! See photos attached.
- **Vehicle Fire:** E574 was dispatched for a report of a vehicle fire at a private residence. Upon arrival the crew found a late '90's Dodge Ram 1500 in the drive way with a fire in the bed of the truck. There were no exposures and the fire was extinguished by E574 crew. The fire appeared to have been started by a haphazardly discarded cigarette. See photos attached.
- **Stove Fire:** MFD was dispatched to a report of a kitchen fire. Upon arrival the homeowner reported he had put out a grease fire on his stove but was unable to turn off the stove's burner because the stove's turn knobs had melted. The fire was contained to the stove's range and an overhead microwave. Power was shut off to the stove, microwave, and kitchen outlets. No breakers had been tripped. An electric fan was used to remove smoke from the residence.
- **Snake Removal:** MFD responded to four requests to remove snakes from residential areas.

Respectfully submitted,



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Gregory E. Rose, ICMA-CM  
City Manager

















